How to generate a cash register certificate

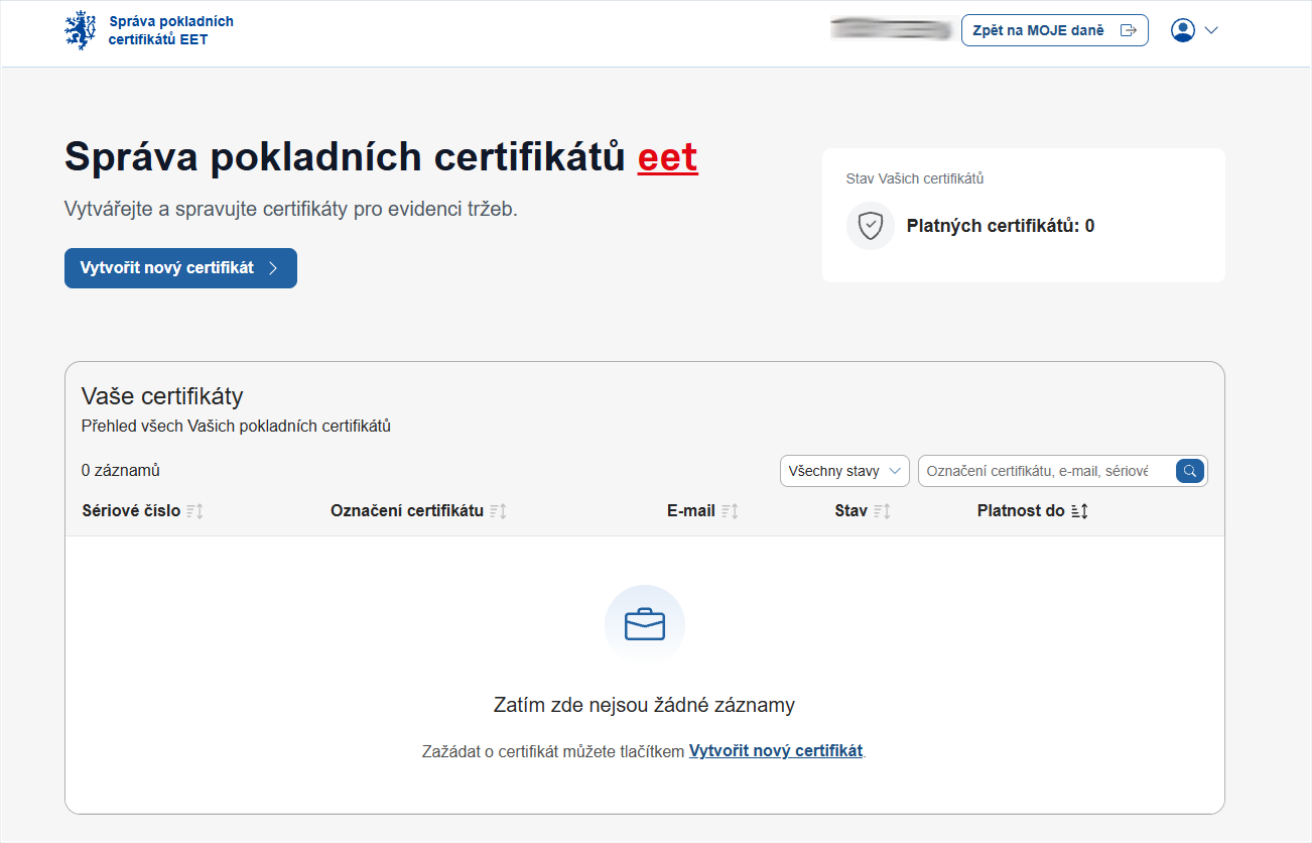
Instructions for DIS+ | EET 2.0

01 Open certificate management

In DIS+, open the **EVIDENCE TRŽEB** (sales registration) tab and select the **POKLADNÍ CERTIFIKÁTY** (cash register certificates) tile. The **SPRÁVA POKLADNÍCH CERTIFIKÁTŮ EET** certificate management page opens.

On your first visit, only the option to generate a certificate is available. Other functions become available after you generate at least one cash register certificate.

Click **VYTVOŘIT NOVÝ POKLADNÍ CERTIFIKÁT** (create a new cash register certificate).



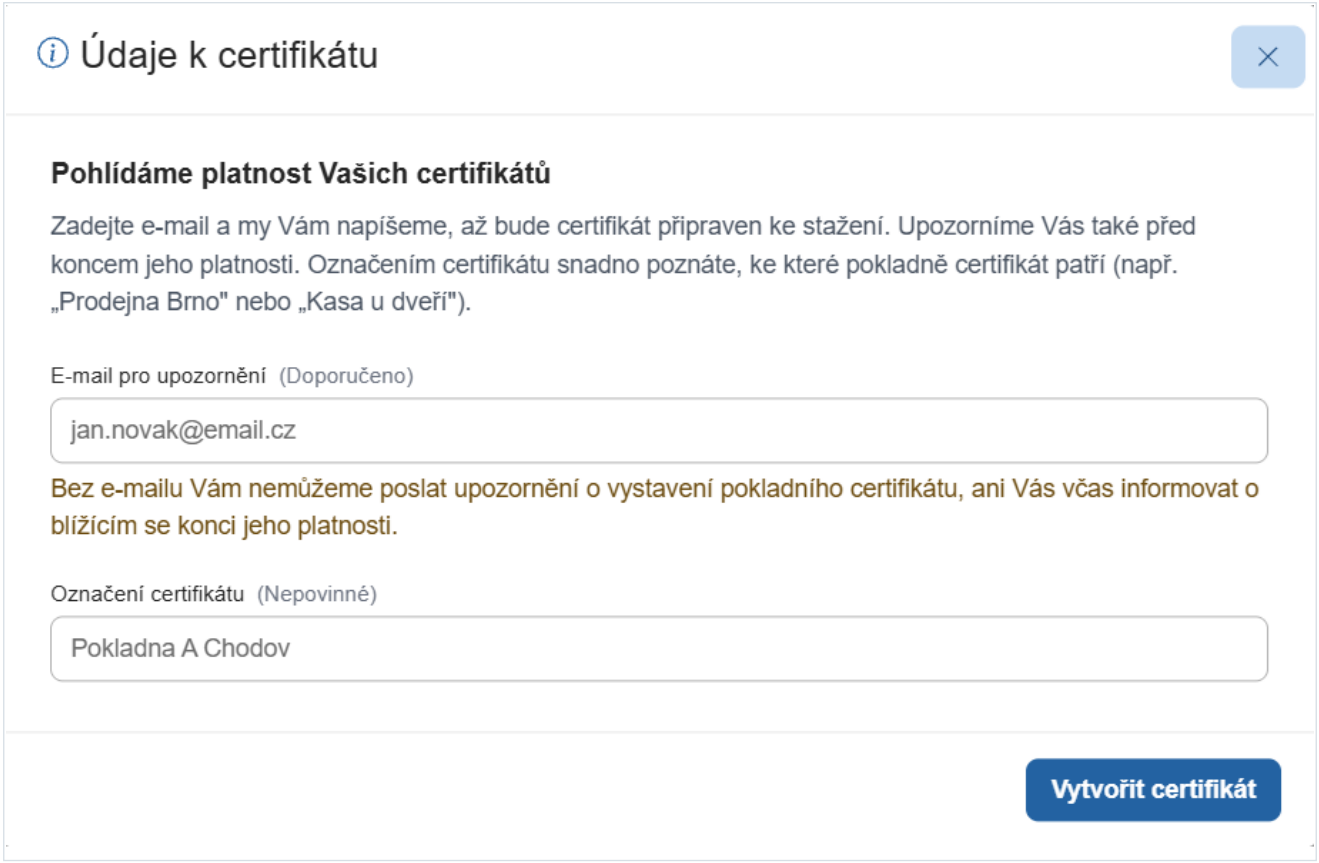
Based on the Czech Financial Administration's instructions. Original screenshots and Czech button labels are retained to help you navigate the portal.

02 Enter the certificate details

In the **ÚDAJE K CERTIFIKÁTU** (certificate details) window, the Financial Administration recommends completing the **E-mail pro zasílání upozornění** field (email address for notifications).

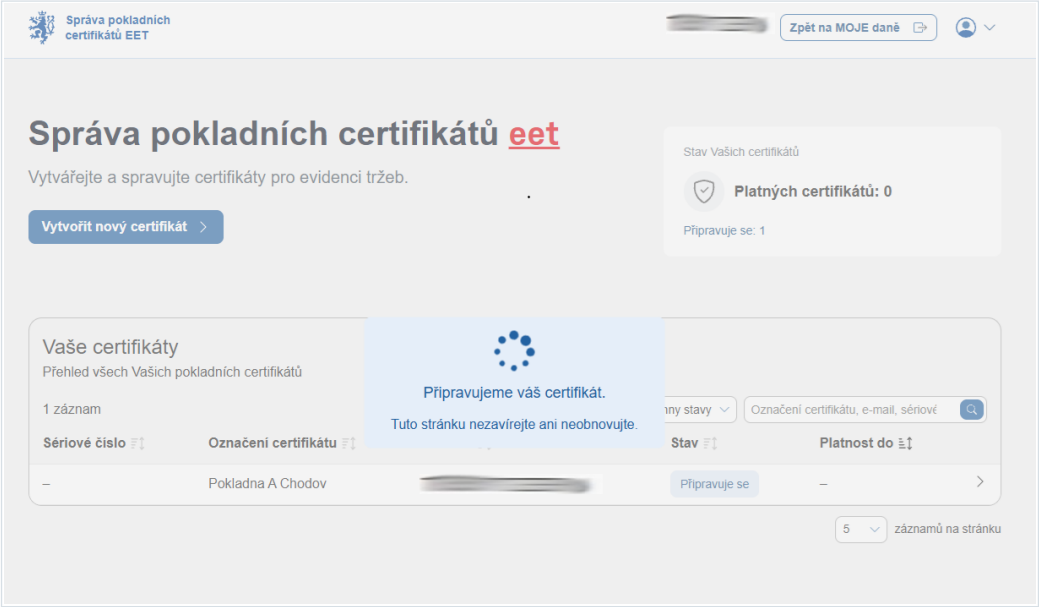
You may also complete the optional **Označení certifikátu** field (certificate label). This helps you distinguish between issued certificates and identify the correct one if you need to revoke it.

Click **VYTVOŘIT CERTIFIKÁT** (create certificate).

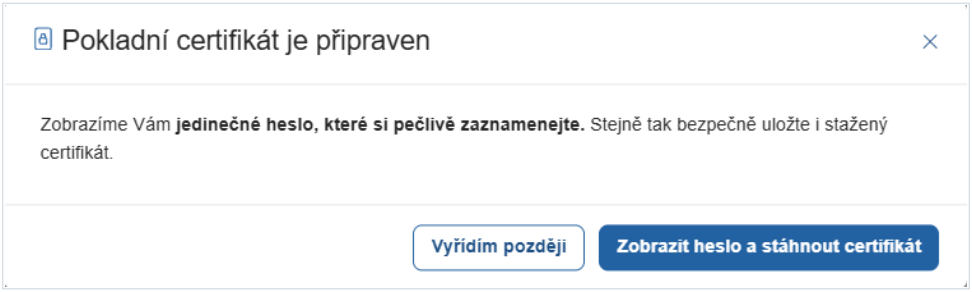


03 Wait for the certificate to be created

You return to the certificate management page. The new certificate appears in the list with the status **“Připravuje se”** (being prepared).



If the system is not heavily loaded, a message confirming that the certificate is ready appears after a few seconds.

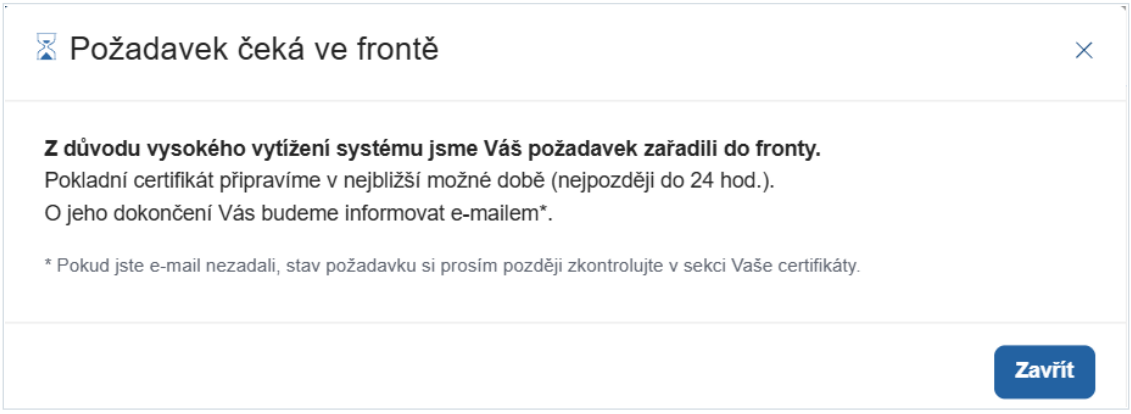


To download it immediately, click **ZOBRAZIT HESLO A STÁHNOUT CERTIFIKÁT** (show password and download certificate), then save the file and password as described on page 5.

Clicking **VYŘÍDÍM POZDĚJI** (I will do this later) closes the window. You can return to download the certificate from the certificate management page.

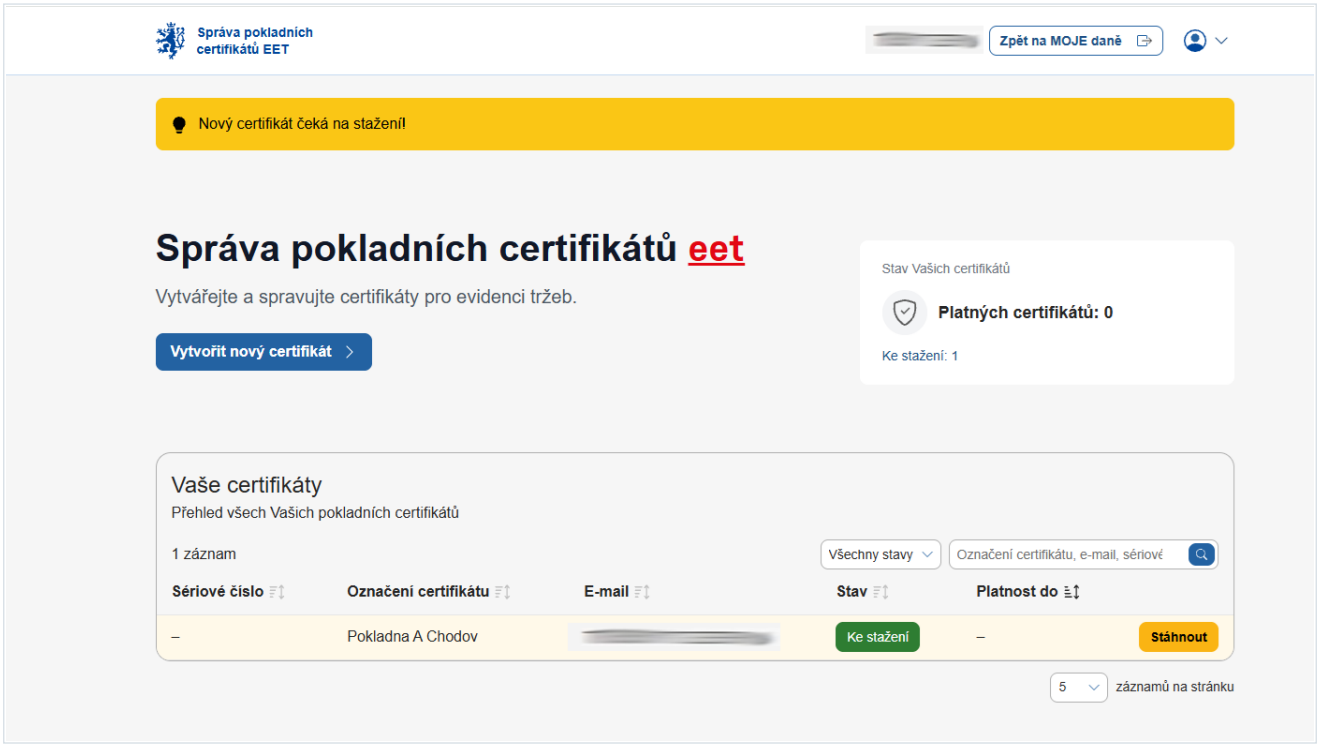
04 If your request is queued

When the system is heavily loaded, a message indicates that your request is waiting in a queue.



Once the certificate is ready, a notification is sent to the email address you provided.

Then open **Správa pokladních certifikátů EET** (EET cash register certificate management) and click the yellow-highlighted **STÁHNOUT** (download) button. Save the file and password as described on page 5.

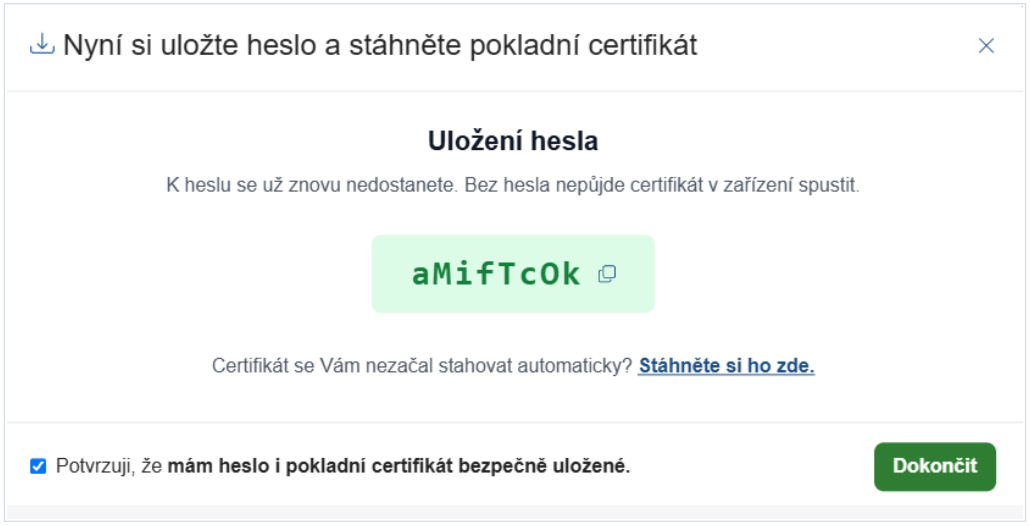


05 Save the certificate and password

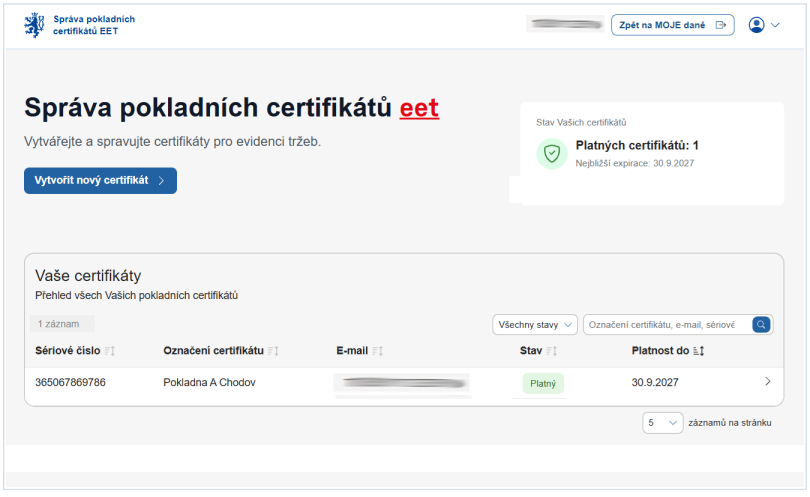
The certificate downloads automatically as a **.p12** file. If it does not, use the link in the window. The file can then be uploaded to or installed on the cash register device.

Save the password shown in the green-highlighted field. The certificate cannot be used on the cash register device without this password.

Tick the box to confirm that you have securely saved both the password and the certificate, then click **DOKONČIT** (finish).



Back on the main page, the certificate appears under **Vaše certifikáty** (your certificates) with the status **“Platný”** (valid).



Source: Czech Financial Administration - original instructions

Source checked on 16 November 2026